

TERMS OF REFERENCE  
GESSTWOOD CAMP & RETREAT CENTRE

- Name: **Fund Raising Team**
- Reporting to: Management Team
- Purpose: **To interface with congregations, organizations and community. To provide an opportunity for people to gather to support financially, GessTwood Camp and Rereat Centre.**
- Description: Chairperson – 2 year term with renewable one additional year.  
3 – 5 members (staggered terms)  
(3 year term with renewal 3 years. After one year off the board individuals can serve on another team).
- Duties: Works with the Executive Director to:
- Co-ordinate multiple fund raising events each year
  - Recruit volunteers to work at the fund raising events
  - Work with the Marketing and Public Relations Team to advertise the events
  - Interface with congregations, organizations and the community

**Note: The responsibility of the team is to make sure the ministry is done; members don't need to do it all. It is important that you delegate to volunteers at each event.**