

TERMS OF REFERENCE
GESSTWOOD CAMP & RETREAT CENTRE

- Name: **Fund Raising Team**
- Reporting to: Management Team
- Purpose: **To interface with congregations, organizations and community. To provide an opportunity for people to gather to support financially, GessTwood Camp and Rereat Centre.**
- Description: Chairperson – 2 year term with renewable one additional year.
3 – 5 members (staggered terms)
(3 year term with renewal 3 years. After one year off the board individuals can serve on another team).
- Duties: Works with the Executive Director to:
- Co-ordinate multiple fund raising events each year
 - Recruit volunteers to work at the fund raising events
 - Work with the Marketing and Public Relations Team to advertise the events
 - Interface with congregations, organizations and the community

Note: The responsibility of the team is to make sure the ministry is done; members don't need to do it all. It is important that you delegate to volunteers at each event.